**Trinity Presbyterian Church**

**Annual Meeting of the Congregation**

**Hybrid (Zoom and In-Person)**

**January 30, 2022**

Stephanie Sorge, Moderator, called the meeting to order with prayer at 11:15am. A quorum was present.

The purposes of the meeting were to hear the annual Financial Report, approve the Pastor’s Terms of Call, elect a Nominating Committee, and conduct the yearly Corporation Meeting.

Stephanie reported that the Session had reviewed and approved the minutes of the January 31, 2021 Congregational and Corporation meetings at its regular meeting on February 20, 2021.

Linda Bradley, as chair of the Finance Team, shared the following information:

**2021 Financial Report**

**Budgeted expenses** $369,168 **Actual expenses**  $359,967

**Projected Income** $290,590 **Actual Income** $334,958

She noted that we received extra income in loose offering, building use, benevolences, designated and special funds, , including: Myrtle Grant, environmental bequests, Solar Panel Fund, designated memorial gifts, Keister backpack program, special offerings, the Skip Whitmore Fund, etc. However, we also had additional maintenance and repairs expenses, including unanticipated replacement of the sanctuary flooring.

**2022 Budget**

The budget for 2022 was presented as approved by the Session on December 19, 2021:

Projected Income vs. Budget

Pledges $ 249,245

Loose Offering $ 1,500

Building Use -----------

**Projected Income** $ **250,745**

**Grants Carry-Over $ 64,324**

**Total Potential Income** **$ 315,069**

**Total Budget** **$ 297,251**

|  |  |  |
| --- | --- | --- |
| **Comparison Budgets** | | |
|  | **2021** | **2022** |
| Pastoral Services | $ 104,167 | $ 104,358 |
| Staff Personnel | $ 78,780 | $ 87,984 |
| Building & Grounds | $ 16,687 | $ 10,000 |
| Admin & Operations | $ 55,575 | $ 53,589 |
| Benevolences/Discipleship | $ 31,720 | $ 33,720 |
| Pastoral Care | $ 2,500 | $ 1,300 |
| Trinity House Churches, Mission Groups | $ 26,100 | $ 6,300 |
| Environmental Bequests | $ 20,000 | ----- |
| **TOTAL** | **$ 335,530** | **$ 297,251** |

Linda shared a chart explaining the breakdown of the 2022 budget. Significant factors included:

1. Increase in administrative and digital staff budgets
2. Continuing support for our presbytery, national and international mission, and outreach
3. Environmental improvements rom special bequests and city environmental grant
4. Continuation of Myrtle Project grant

**2021 Reserves and Special Funds**

1. Church Account – Long-term **$ 187,056.76**
2. Church Account – CMA **60,150.22**
3. Church Account – Regular **2,500.00**
4. Music Endowment **28,390.45**
5. Skip Whitmore Fund **79,423.21**
6. Parish Nurse **13,112.17**
7. Memorial Garden **11,837.95**

**Total December 31, 2020 $ 374,669.34**

**Total December 31, 2021 $ 382,470.76**

Members of the Finance Team responded to questions from the congregation about budget details.

Stephanie excused herself and Larry Barber, chair of the Personnel Committee, assumed the role of moderator. Larry provided the following information:

**Pastor’s Terms of Call**

$104,358- Total Pastoral Services:

* 1. $35,852 - total base salary
  2. $30,600 - housing allowance
  3. $3,000 - continuing education
  4. $1,500 - auto, travel, and professional expenses (fixed limit)
  5. $5,084 - one half of FICA at 7.65%
  6. $26,772 – insurance, includes
     1. annuity
     2. health insurance
     3. medical reimbursement
     4. pension
     5. dental insurance

1. $1,300 – wellness
2. ($250 – sabbatical escrow)
3. 4 weeks of paid vacation

Teresa Harris made, and John Henderson seconded, a motion to approve the pastor’s terms of call. After discussion, the motion was approved unanimously.

Looking ahead to this year, Linda noted that:

1. budget details will be presented in the February Nous,
2. interim finance reports will be shared periodically in the Nous,
3. a copy of the detailed budget will be available for review in the church office, and
4. stewardship will be a regular focus throughout the year.

**Election of Nominating Committee**

Stephanie noted thatSession members previously elected to the Nominating Committee on January 9 were Rick Orem, chair, and Jason Brown. The following persons were nominated or self-nominated from the floor to fill the remaining three vacancies: Teresa Harris, Mary Lou McMillin, and Susie Phend. There was no nomination for someone to serve as youth representative. Rick Comstock moved to close nominations; Teresa Harris seconded. All nominations were unanimously approved.

Stephanie called a brief recess of the congregational meeting to begin the Corporation Meeting.

**Corporation Meeting**

President Rick Comstock reminded the congregation of the responsibilities of the Corporation, which are to receive, manage and/or transfer real or personal property for the congregation – only after congregational approval. The only actions in 2021 were to pay the state corporation registration fee, and to sign a grant application with the City of Harrisonburg for assistance with the drainage basin work and project construction contracts as approved by the Session.

The Corporation board includes:

Trustees – Ruling Elders (Current Members of Session)

President – Representative of Finance Team

Secretary – Clerk of Session

Treasurer – Church Treasurer

Election of Corporation Trustees:

Ruling Elders:

Class A (2022) – Ellie Cale, Yogi Gillette, Mary Knapp, Judy LePera

Class B (2023) –Mark Facknitz, Nancy Hopkins-Garriss, Rick Orem, Patti Warner

Class C (2024) – Jason Brown, Rick Comstock, Kandy Grant, Virginia Healy

Election of Corporation Officers:

President – Rick Comstock (as Member of the Finance Team)

Secretary – Linda Bradley (as Clerk of Session)

Treasurer – Jeannie Klemt (as Church Treasurer)

Virginia Healy moved that we elect the slate of Corporation Trustees and Corporation Officers as presented. John Henderson seconded. Approved.

Becca Lowrance made, and Teresa Harris seconded, a motion to adjourn the Corporation Meeting. Approved. Stephanie then resumed moderating the Congregational Meeting.

Stephanie asked for a motion to allow the Session to approve the Congregational and Corporation Meeting minutes at its next meeting. Larry Barber moved, and John Henderson seconded. Approved.

Stephanie asked for a motion to close the Congregational Meeting. Frances Sale made, and Teresa Harris seconded, the motion. Approved. Stephanie closed the meeting with prayer at 12:10pm.

Respectfully submitted,

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Linda Bradley, Clerk of Session Stephanie Sorge, Moderator